

**Minutes of the Board Meeting of the Central States Anthropological Society
Saturday November 17, 2012, 12:00 pm – 2:00 pm
Union Square 14, Hilton San Francisco, San Francisco, CA**

Approved April 4, 2013

CALL TO ORDER AND ROLL CALL

Present: Adachi, Anaya, Anderson, Clifford, Beeman, Buckner, Feinberg, Glaros, Hollowell, Kardulias, Kehoe, Ortiz, Ottenheimer, Stanlaw.

Guest: Jackie Lewis-Harris, UMSL

PRESIDENT'S REPORT (P. Nick Kardulias)

President Kardulias called the meeting to order at 12:07 p.m. and welcomed officers, Board members and guests.

FIRST VICE PRESIDENT'S REPORT (Bill Guinee)

First Vice-President Guinee was unable to attend but sent a written report (see attached). President Kardulias presented the report for discussion. The 2013 conference will be held at the Crowne Plaza Hotel in St. Louis, Missouri, April 4-6. Pascal Boyer will be the guest lecturer. The University of Missouri, St. Louis Department of Anthropology, Sociology, and Languages, chaired by Susan Brownell, will be our local sponsor. They will have a reception following the distinguished lecture and would like to have a book launching. Guinee would like to organize a tour to Cahokia and asked for guidance on whether to hire a bus or to organize car pools. He requested assistance with locating and borrowing AV equipment for the conference, with reading archaeology and physical anthropology abstracts, with arranging menus, and with signaling board membership on nametags, and with assigning complimentary rooms, if any. He reported five registrations and two abstracts so far and wondered how that compared to last year.

Discussion of the report:

Cahokia: There was general agreement that it would be simpler to hire a bus for the Cahokia trip. There was also some discussion of the possible advantages of scheduling the trip for Sunday morning rather than Thursday morning. Also note that those who are driving to the conference could stop at Cahokia on the way to or from the conference so would not need a bus. We would need the flexibility to hire a van/bus depending on how many people needed transportation to the site. Lewis-Harris will talk to Brownell about arranging a bus, and about being local coordinator for the conference. Buckner will add details to the website once finalized.

Book launching: Easy to do if we have a book exhibit room. Ottenheimer would like to offer free space to exhibitors, especially local ones, in order to expand the book exhibit. Some presses are interested. We need to have a lockable room so books can be left overnight. General agreement on this.

Local arrangements in general: Buckner explained the CSAS policy on providing complimentary registration to students who assist at registration. Lewis-Harris said UMSL students would be interested. There was discussion of other universities in the region (e.g., SIU) who might also want to co-sponsor the conference and to whom we can also offer free registration to student volunteers. Lewis-Harris will talk to Brownell about assigning a local arrangements person to assist Guinee.

Registrations and abstract submissions: Ottenheimer indicated that registrations and abstract submissions are running parallel to last year's numbers at this time. She mentioned that the linguistic anthropologists are considering organizing a session for CSAS. Glaros is working with students to create panels. Lewis-Harris discussed a possible panel on the outcomes of the AAA Race Exhibit drawing on the universities that participated. Buckner encouraged all to spread the call for papers as widely as possible. Lewis-Harris will post on Academia, Ottenheimer on Facebook, Buckner our state lists, Clifford on Twitter and Linked In. Hollowell stressed personal contact and will design a letter and a flyer that can be sent to various lists and individuals. Buckner will put a link to the Facebook page on the CSAS website.

A/V: Buckner indicated she can bring four or five data projectors. Lewis-Harris said she could also check some out but would have to book them well in advance.

Assistance with abstracts: Kardulias will help with archaeology. Ottenheimer suggested asking Wagner to assist with physical anthro abstracts.

Badges and Programs: Lewis-Harris will see if badges (and programs) can be printed at UMSL. Buckner can also print badges and Clifford said she could probably print programs at her institution, pointing out that billing is already set up there for printing the Bulletin. Buckner suggested getting bids for printing the program, and conferring with Guinee to see whether he had plans for printing at his institution.

Complimentary rooms: **M/S/P (Buckner/Feinberg) To establish a policy whereby we allocate any complimentary rooms received at conferences as follows: the Distinguished Speaker, the Program Chair, the President, the Secretary/Treasurer.**

Lewis-Harris asked whether there would be time in the schedule for a tour to the UMSL campus to view the physical anthropology and the human origins and cultural diversity labs, followed by a reception. Buckner suggested organizing a panel about those labs and then arranging for interested individuals to visit campus. Transportation would have to be via MetroLink which would require a four-block walk. A van might be necessary for some. It was generally agreed that it would be easier to have a larger reception at the hotel rather than try to get everyone to campus for a reception.

Lewis-Harris will contact the other universities in the region for possible co-sponsorships and participation.

Ottenheimer agreed to create a listserv for those who are involved in conference organization, to include: Kardulias, Ottenheimer, Buckner, Guinee, Clifford-Napoleone, Dean-Olmsted, Lewis-Harris. Others who are interested should contact Ottenheimer.

SECRETARY'S REPORT (Harriet Ottenheimer)

M/S/P (Feinberg/Glaros) to approve the board meeting minutes of March 22, 2012.

Buckner suggested sending minutes as early as possible. Ottenheimer agreed.

Ottenheimer reported that the listserves are functioning smoothly. She asked that Board members continue to send her updates for the contact list as necessary. Only name, affiliation, and email address appear on the website.

Ottenheimer reported that as of September 30 (the last date for which we have a statement from AAA) CSAS had 187 members (118 regular, 47 student, 2 joint, and 20 retired). There are 283 individuals on the CSAS Facebook page. At the Section Treasurers' meeting on Thursday it was mentioned that AAA members seem to maintain an ongoing average number of two sections per person (one main, one other), but that section membership fluctuates over time which indicates a lot of "section-hopping." Buckner noted that it will be important to get our numbers back over the 225 minimum within the next year so as to maintain our section status. Ottenheimer noted that it is possible and allowable to gift memberships to students if they are already members of AAA. There was a brief discussion of how to make membership in CSAS more attractive. Ideas included: reminding students that CSAS meetings are close, small, friendly, and inexpensive, and a good place to present a first paper and get feedback (Feinberg), and that it is the only remaining four-field organization within AAA (Feinberg, Kehoe), having a slogan, re-doing the logo, developing a top-ten reasons list to join CSAS (Hollowell), noting that CSAS is a great place for undergraduate students to meet faculty from graduate schools (Adachi), having more workshops for young faculty on teaching, tenure, etc. (Glaros), having a graduate student fair (Adachi).

Buckner agreed to organize a session on applying to graduate school.

Adachi agreed to organize something like a graduate student fair for the 2013 meeting. Beeman can help.

Kehoe suggested a quarter page box ad in the next AN calling attention to the fact that "AAA 2013 is meeting in the Central States. Join CSAS and preview at our Spring Meeting" Could be put on the AAA website as well. Anaya and Ortiz will follow through. Next printed edition will be March/April.

Clifford will experiment with adding four-field-ness to the logo.

TREASURER'S REPORT (Harriet Ottenheimer)

Ottenheimer reported that as of September 30 (the last date for which we have a statement from AAA) CSAS has \$43,394.63 in net assets in its operating fund, \$19,046.01 in the White Award fund, and \$18,673.83

in the Dillingham Award fund. Printing costs for the Bulletin were \$78.16. Clifford indicated the costs for the September Bulletin would be similar. The White Award fund had earned \$567.04 and disbursed \$500; the Dillingham fund had earned \$707.24 and disbursed \$500. Note that we get no income from downloads of our publications archived at AnthroSource because we are no longer participants in AnthroSource. Additionally AAA says it absorbed the costs associated with our leaving AnthroSource in 2007. Beeman asked whether we have considered asking to be reinstated in AnthroSource as it is now cost-effective. Buckner says we would need to present a proposal to AAA and they will consider it. All of our publications up to 2006 are available on AnthroSource.

Ottenheimer stressed that we need to get the Board more involved in budget planning. For example we need to approve the amounts of the awards and the travel allocation budget for 2014. Although the budget for 2014 is not due until June of 2013 it would be helpful if board intentions for the 2014 budget were firmed up during the Spring 2013 Board meeting. Agreed to consider these (and perhaps other) budget issues at the Spring 2013 meeting.

With regard to the ongoing goal of bringing the White and Dillingham awards up to \$20,000 each, Ottenheimer said that although the CSAS membership had voted at the Spring 2012 meeting to transfer funds from our general operating budget to our awards funds, she has learned that AAA does not allow this kind of transfer. Two alternatives were discussed at the Section Treasurers' meeting: 1. Use general funds to pay for awards for a year or so, until the target amounts are reached. Then go back to using the award funds to pay the awards (Note: we are currently getting 4% investment income on our award funds; this plus donations comes to approximately six to seven hundred dollars per year on each fund.). 2. Allow/encourage officers to donate some or all of their travel reimbursements to one or the other of the award funds. (The Archeology section currently does this but they give their officers quite a bit more for travel than we do.)

M/S/P (Buckner/Feinberg) we pay the Dillingham and White awards out of our general funds until we reach \$20,000 in each award fund.

In further discussion of travel reimbursements Ottenheimer indicated that the system we have now for providing travel reimbursements is not working well. She proposes offering every Board member a flat \$100 reimbursement per meeting, and those currently receiving reimbursements a flat \$200 reimbursement per meeting. The question came up of how to retain the original of a receipt for tax purposes while also using it to claim reimbursement and Ottenheimer noted that AAA is now accepting scans of receipts. Buckner said she would be discussing reimbursement procedures during her report.

Ottenheimer asked the Board to consider whether we should keep the White and Dillingham awards at \$500 each for 2014 or if we should raise them to \$600. She also asked the Board to consider raising the student paper awards from \$300 to \$400 for 2014, given that we have been clearing at least \$2000 per conference in recent years. The board agreed to think about these issues for the Spring meeting.

M/S/P (Feinberg/Hollowell) to accept the financial report

SECOND VICE PRESIDENT'S REPORT (Jim Stanlaw)

Second Vice-President Stanlaw thanked Kehoe and Anderson for help with the student paper prizes. (Need to add names for record) He indicated that having email submissions of papers was better than having hard copies and suggested requiring electronic submissions going forward. Ottenheimer noted we may need to revise the call for papers for 2013.

Stanlaw reported that plans are moving forward for the 2014 conference. AAA has signed a contract with the Marriott Hotel in Bloomington/Normal, Illinois for April 10-12, 2014. This hotel is one block away from ISU so we won't have to pay hotel rates on AV. There is a very active student club which can help with registration and more. There is a very active Asian-Indian community in the area, the chef at the Marriott is interested in doing an Asian-Indian banquet, there are two Indian dance groups which could be asked to provide entertainment, we could also hire a string group for our luncheon. There is a planetarium one half block from the hotel whose director is interested in ethnoastronomy; we could have entertainment and/or sessions devoted to ethnoastronomy. Stanlaw can get the program and abstracts printed at ISU. Cab from the airport would be \$10 or \$15 but it might also be possible to arrange a shuttle to the hotel. We have blocked 30 rooms on Thursday, 73 rooms on Friday and Saturday. The hotel is offering a king hospitality suite and a presidential suite if we make our room block. In terms of printing, the university sponsors a journal and it might be possible to put abstracts in the journal. The Dean could also be approached for sponsorship. Also note,

the hotel has a classic film theatre and we might be able to use it to screen some classic anthropological films, or even have a small film festival. Art galleries are nearby. Nightlife is not far. Adachi will help with local arrangements.

Noted that it is possible to expand conference into Sunday if there is enough interest.

IMMEDIATE PAST PRESIDENT'S REPORT (Margie Buckner)

5 panels here went well, 2 co-invited 1 peer invited – she will send an email report.

COMMITTEE REPORTS

SECTION ASSEMBLY REPRESENTATIVE'S REPORT (Rick Feinberg)

Feinberg needs to leave early so this is moved up. Although the Section Assembly did not have a lot of business between meetings there were items that came up and were handled on the listserv over the year. One example is a lengthy discussion on the technicalities of meeting registrations including one-day registrations for non-anthropologists. The Section Assembly Convener, Vilma Santiago-Irizarry, plans to convey a sense of the group to the EB. The SA wants sections to have more flexibility to bring others into the meetings. Closer to the meeting several issues took center stage. Both involved task forces. One was the task force on Section and Interest Group Futures, and the other was the task force on the Future of Publications. Related to Section and IG futures: objective is to identify problem areas in the structure of AAA and the structure of Sections and IGs, and in how they articulate with each other and with the AAA, and to suggest solutions. The task force has a lot of flexibility in what it can propose, including suggesting modifications to bylaws. This is a followup on a task force that existed last year; Buckner was on that task force. Feinberg has a copy of their report. The Section Assembly created a new task force over the summer to follow up on the work that was done last year. The new task force met with some section and IG presidents on Thursday of the AAA meeting. Rick is on the new task force, to represent the interests of small sections. Give comments and concerns to him. Problems discussed at Thursday's meeting: keeping track of changes of membership (especially problematic for IGs), AAA's computer system appears to be part of this problem; Sections and IGs often have conflicting sessions at AAA meetings (there are over 700 sessions at this meeting); is there value to having two types of groups? (IGs are more informal, don't need bylaws or set procedures, they can include non AAA members, but they can't have fund balances). Feinberg will continue to raise issues related specifically to CSAS, especially that we are a small group, often in danger of dropping below membership threshold, and perhaps the AAA bylaws could be revised in a way that could resolve this problem.

Publications took a lot of time to discuss. Most important is that the current financial model is unsustainable. The AAA contract with Wiley runs through 2017 but there was a strong sense that we need to start conversations now in order to have a plan in place well before 2017. Our choices appear to be: A. open source for all journals (but how to finance? Do we have authors pay for articles to appear? The consensus was not to do this). B. some form of subscription model (but we will either need new revenue sources, e.g. from raising dues, or from institutional backing, or else cut back on number or size or frequency of issues). C. some sort of hybrid system. The conversation is just beginning. Please give concerns or comments to Rick and he will pass them on to the Section Assembly.

Other issues of importance: the difficulty of finding candidates willing to run for office and what to do to encourage people to volunteer. Ed Liebow will be new Executive Director of AAA. There will be a new system for filing Presidential Reports.

Discussion: focused on the increasing amount of electronic reading, the lower costs of electronic publication (but there are hidden costs), Buckner mentioned that the Executive Board has also been discussing this, and that they are launching "Open Anthropology", which should start in January and post new articles for short time, and also old ones if sections agree. There is also a new website called "This is Anthropology" which was started in Florida and needs to be updated now.

NOMINATION COMMITTEE REPORT (Myrdene Anderson)

Anderson has gathered suggestions by email and pieced together a list of names for consideration. She is waiting for another person to join her on the committee and would appreciate board input. Adams has declined

to run for 2VP for this year but has made a suggestion for another person to contact. Abrams has agreed to run for board again this year.

We need an interim person for the committee now. Also we need a person to run for nominations committee. Names were suggested.

CSAS BULLETIN EDITORS' REPORT (Amber Clifford-Napoleone and Alice Kehoe)

Clifford reported the next Bulletin will go out Feb 15. She needs two weeks so the deadline needs to be Feb 1 for all material, including the preliminary program. She also noted that she will be changing the Bulletin to FlipFlash for the Spring and will also link it to the Facebook page so people can comment in real time. She is still creating pdf and paper versions for archiving.

Hollowell is willing to help Guinee on the program and will create a letter and flyer for advertising the conference.

AN EDITORS' REPORT (Lauren Anaya and Cristina Ortiz)

Anaya and Ortiz reported that AN is going to print only four (or perhaps three, this is unclear) times per year from now on. Everything else will be on line. We get guaranteed space for our news in the print editions and we have unlimited space for news and articles online. If something online is going to be in print in one of the print editions it has to get lots of hits, sharing, comments. The other good thing about online publication is that the deadline will be 15 days before, rather than two months ahead of time

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

The meeting adjourned at 2:03 p.m.