

**Agenda for the Board Meeting of the Central States Anthropological Society**  
**Thursday, April 4, 2013, 5 – 7 pm**  
**Board Room, Crowne Plaza Hotel, St. Louis, MO**

Approved 23 November 2013

**CALL TO ORDER AND ROLL CALL**

Present: Adachi, Anderson, Buckner, Feinberg, French, Glaros, Guinee, Hollowell, McKether, Molla, Ottenheimer, Stanlaw, Wagner.

Guest: Kate Gillogly, University of Wisconsin-Parkside.

**PRESIDENT'S REPORT** (Buckner for Kardulias)

Immediate Past President Buckner called the meeting to order at 5:06 p.m and welcomed officers, Board members, and guests. She noted that she was presiding at the request of President Kardulias, who could not attend due to a conference conflict, and read Kardulias' report aloud (see attached). She noted that we should consider having a CSAS reception at the AAA meeting in Chicago, as that is our "home territory."

**SECRETARY'S REPORT** (Harriet Ottenheimer)

M/S/P (Feinberg/Molla) to approve the Board meeting minutes of November, 2012.

Ottenheimer reported that as of December 31, 2012 CSAS had 277 members (128 regular, 74 student, 2 joint, and 23 retired). She noted that the offer of free CSAS membership to students attracted a lot of interest and recommended we continue the practice. Ottenheimer reminded Board members to send her updates to their contact information any time there were changes.

**TREASURER'S REPORT** (Harriet Ottenheimer)

Ottenheimer reported that as of December 31, 2012, CSAS had \$41,695.74 in its operating fund, \$19,357.19 in the White Award fund, and \$18,977.97 in the Dillingham Award fund. The White award fund earned \$878.22 and disbursed \$500 in 2012. The Dillingham Award fund earned \$1,011.38 and disbursed \$500 in 2012. Printing costs for the *CSAS Bulletin* were \$163.56 in 2012. Following the vote at the November 2012 Board meeting, the White and Dillingham awards will be paid out of CSAS general funds going forward, until each award reaches its goal of \$20,000. Ottenheimer also reported that our method for reimbursing board members for travel not working smoothly yet, and could use some more adjusting.

**M/S/P (Glaros/Wagner) to accept the Treasurer's Report**

**FIRST VICE PRESIDENT'S REPORT** (Bill Guinee)

First Vice President Guinee gave an update on the 2013 conference in St. Louis, MO: As of today there are 261 registrants at the conference (247 paid and 14 complimentary registrations). The program contains 162 papers organized into 21 volunteered sessions and 17 organized sessions. There were also 6 workshops/panels, two off-site trips, and 7 posters. The distinguished lecturer is Pascal Boyer from Washington University. There will be a reception following the lecture with food and entertainment, featuring Greek line-dancing. Guinee thanked all those who helped to put the conference together.

**SECOND VICE PRESIDENT'S REPORT** (Jim Stanlaw)

Second Vice President Stanlaw presented an update on plans for the 2014 conference. The dates will be April 10-12, at the Marriott Hotel one block from the Illinois State University campus. Parking will be free. The Bloomington/Normal, IL airport is served by major airlines. Amenities include a planetarium and a classic film theatre so there are possibilities for an anthropologically themed star show and/or film showings. The university can provide data projectors for the conference. There are plans for a reception with entertainment on Thursday evening and there is a possibility that Michael Silverstein will accept an invitation to be the distinguished speaker. Other suggestions included a barn dance/hootenanny for Saturday night. There was discussion of how to get a database from AAA with all of the abstracts, in addition to receiving them as individual submissions; Buckner

suggested checking with Lisa Myers at AAA to work out the details. The abstract deadline will probably be December 12 or 15.

#### **IMMEDIATE PAST PRESIDENT'S REPORT** (Margie Buckner)

Buckner indicated that there was nothing new to report.

#### **COMMITTEE REPORTS**

##### **NOMINATION COMMITTEE REPORT** (Myrdene Anderson)

Anderson presented the slate for the 2013 election and noted that AAA finalizes the ballot during the winter months. All agreed that we should strive to approve our slate at our November Board meeting, which means the nominations committee would need to begin its work earlier. She reminded the board that she was the sole member of the nominations committee this year as the other member had had to resign due to health reasons. She will continue as chair of the committee and will be joined by a second committee member in August, after the 2013 election. Suggestions for individuals to recruit for the 2014 ballot included Rebecca Gearhart, Wayne Babchuk, Aminata Cairo, Melony Stambaugh, Olivia Stone.

**CSAS BULLETIN EDITORS' REPORT** (Amber Clifford-Napoleone and Alice Kehoe) – No report given, but it was noted that President Kardulias will lead the search for a replacement for Clifford-Napoleone.

**AN EDITORS' REPORT** (Lauren Anaya and Cristina Ortiz) – No report given

**ARCHIVIST'S REPORT** (Pamela Sandstrom) – *see attached*

**WEBMASTER'S REPORT** (Margaret Buckner)

Buckner indicated that she would like to hand over the job to a new webmaster. The website is now on the AAA server and anyone can have the password. She needs assistance from others who are willing to make updates on the CSAS site. Interested individuals should contact Buckner.

**LISTSERV MANAGER'S REPORT** (Harriet Ottenheimer)

Ottenheimer reported that the listservs are running smoothly and are easy to manage.

**SECTION ASSEMBLY REPRESENTATIVE'S REPORT** (Rick Feinberg)

Feinberg explained that although the Section Assembly does most of its decision-making in the Fall, things do develop over the year. He indicated that two developments that we need to keep track of come from the work of the Task Force on the Future of Print and Electronic Publications and the Task Force on Section and Interest Group Futures. The second of these is coming to a head soon. The chair of this task force has been told that the AAA Executive Board is meeting next week and that the Executive Board will want a preliminary report from the Task Force on Section and Interest Group Futures. A draft report was sent to Section Assembly Representatives for comment last week. Feinberg has sent his own responses back but also indicated that he would consult with the CSAS Board for additional reactions.

Discussion included issues of section size, the risk of demotion to interest group status, and the differences between interest groups and sections. (Interest groups, for example, are amorphous, while sections are formal; sections have elected boards, bylaws, bank accounts, and budgets, while interest groups do not). Perhaps the criteria distinguishing interest groups from sections should be structural rather than numerical. Feinberg acknowledged that the Section Assembly votes on the Executive Board, a fact that might justify some numerical cut-off. Guinee wondered if there should be two kinds of sections: voting and nonvoting. Feinberg thought this could be helpful at some point, but it might not be necessary. He said he would send the task force an email reporting the Board's consensus that the key distinction should be structural and operational (e.g., holding meetings, mentoring students, awarding prizes) rather than magnitude.

**M/S/P (Ottenheimer/Wagner) to accept the SA rep report.**

**STUDENT REPRESENTATIVE'S REPORT** (N/A) – Position is vacant.

#### **OLD BUSINESS**

**Travel allocations for board members** (Harriet Ottenheimer)

Ottenheimer indicated that the current reimbursement system is difficult to administer; reimbursements are sometimes delayed for many months while the committee gathers the appeals. She asked that we try using a flat rate arrangement and indicated that we could set aside up to 10% of our general budget for board member

travel. She also suggested expanding the pool to cover all board members. Unused allocations would go into a pool to be reallocated by the Travel Allocation Committee on an as-needed basis.

Ottenheimer moved that we use 10% of our general budget towards travel allocations (this would allow us to give \$400 per officer (presidential track, S/T, section rep) and student board member, and \$200 for all other board members each year to travel to CSAS board meetings. If someone in the presidential track needs more they can appeal to the Travel Allocation Committee.

Glaros seconded.

Discussion included the idea that Board members be given free registration at CSAS (and perhaps even at AAA) meetings.

Feinberg offered a friendly amendment to modify the amounts to \$100 per board member per meeting and \$200 per officer/student per meeting with the stipulation that a board member or officer who needs more can appeal to the Travel Allocation Committee. The amendment was accepted.

Motion summed up and voted on as follows:

**M/S/P (Ottenheimer/Glaros) That 10% of our general funds be allocated for board member travel to CSAS Board meetings as follows: \$100 per board member per meeting, \$200 per officer/student; more if requested (through the Travel Allocation Committee). The motion passed with 8 in favor; 1 opposed, and 3 abstentions. Effective immediately.**

Board members requesting reimbursement for travel to board meetings should send receipts to the Secretary/Treasurer; up to \$100 for board members, up to \$200 for officers. Board members needing more than the flat allocation should send requests to Buckner, who chairs the Travel Allocations Committee for 2013-2014. (The others on the committee will be Glaros and Hollowell). Send requests to Buckner by May 1.

Other ideas were discussed for ways to use CSAS funds, including granting free registration at CSAS meetings or at AAA meetings (although there was some uncertainty as to how to get the latter to work).

## **NEW BUSINESS**

### **Reappointments, resignations, vacancies:**

Bulletin reappointment: M/S/P (Guinee/Molla) to reappoint Alice Kehoe as Bulletin Editor for 2013-2016.

Bulletin vacancy: Amber Clifford-Napoleone is resigning her position as Bulletin co-Editor. President Kardulias will lead the effort to recruit a replacement for her.

Student Representative vacancy: Incoming President Guinee is accepting recommendations for Student Board Representative.

Co-webmaster (or replacement): Immediate Past President Buckner is seeking volunteers to assist with website upkeep.

**Policy on conference sponsorships?** (Bill Guinee and Harriet Ottenheimer) – No action.

Ottenheimer wondered if we can develop a policy on sponsoring conference registrations for participants who cannot afford to register. Or should this be up to the program chair? Or should there be a formal application process? Should be discussed at November meeting. Ottenheimer agreed to draft a proposal for consideration at the November meeting.

**Meeting locations beyond 2014:** Location ideas? -- *see attached from Amanda Friedrich.*

Beeman has indicated that he would be interested in having the meeting in Minneapolis or St. Paul in 2015. Gillogly asked about possible joint meetings. Several possibilities were mentioned. We need people to suggest sites, and to offer to help with local arrangements for meetings 2015 and onward.

## **OTHER NEW BUSINESS**

Buckner noted that there might be interest in having a peer review journal? McKether is interested, as is Molla. Further discussion can be held via email.

## **ANNOUNCEMENTS**

Buckner announced that Chanasai Tiengtrakul has entered hospice due to pancreatic cancer; she passed a card around for people to sign and noted that Melony Stambaugh has put a box in the exhibit room asked people to sign a card-wishes for her.

**ADJOURNMENT**

**M/S/P (Glaros/Guinee) to adjourn. Meeting adjourned at 7:58 p.m.**

## Attachments

Archivist's Report, Pamela Sandstrom, 19 March 2013

"Let me simply remind one and all, especially (past) past president(s) to send me their accumulated files to deposit in the National Anthropological Archives. Kindly mail items to my home address, below.

Regarding electronic files, the NAA will of course accept files on CD. If you are keen to archive the entirety of your CSAS email correspondence to disk, go for it.

But, for ease of access and preservation, the NAA archivist, Lorain Wang, and I both agree that it is preferred for the current officers to print their important email, ideally as it is received, and toss it into their correspondence file. Not every communique, but certainly the important ones, as judged by each person. Over time, the paper trail will reveal the full picture of CSAS email discussion as individual officers make their own decisions about what to keep and what to delete. In other words, don't sweat the details. Send me your past files, as tidy as you care to make them, and I will deal with it.

Regarding the annual meeting registration minutae, we do already have several years' worth of materials from the mid 2000s represented in the CSAS collection (boxes of paperwork on sessions and paper proposals, meeting room assignments, equipment setups, hotel negotiations, etc.). I do not think it is crucial for CSAS program chairs and local arrangements people to preserve such items for the future. The important historical material will be preserved in the annual meeting program and abstracts, meeting agendas, contracts, and official correspondence. I think you can safely discard the bulky ephemera (as long as you first go through it all and look for the important papers). If in doubt, you can send it to me or call to ask.

See you next time, hopefully. And I hope to hear from a few of you after the meetings.

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From Amanda Friedrich, 20 February 2013

Good Morning Harriet-

My name is Amanda Friedrich with Visit Saint Paul- Saint Paul, Minnesota's Official Convention and Visitors Bureau!

The reason for this email is to check with you to see if CSAA would ever consider Saint Paul to host your Annual Meeting?

Here are a few fun facts about Saint Paul:

1. Accessible by air from anywhere in the U.S. in less than 4 hours- the MSP airport is only seven miles from downtown Saint Paul
2. An award-winning, 165,000 square feet convention center- Saint Paul RiverCentre Convention Center
3. Saint Paul has more than 1,500 hotel rooms within walking distance of downtown
4. Downtown Saint Paul boasts three major state museums, six theaters, many unique venues such as caves and riverboats and a great restaurant and bar scene!
5. Minnesota's capital city on the banks of the iconic Mississippi River

I have attached our Destination Summary for your files but if you need any additional information about our beautiful capitol city, please check out our website [www.visitsaintpaul.com](http://www.visitsaintpaul.com)

If you are not the correct person to contact, please let me know!

I look forward to hearing back from you.

Thank you!

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